

Iowa Transportation Coordination Council
September 8, 2010, Meeting
10:00 a.m. – 2:00 p.m.
Iowa DOT Motor Vehicle Division, Conference Room B101
6310 SE Convenience Blvd.
Ankeny, IA 50021

MEETING NOTES

I. Call to Order

The meeting was called to order at 10:12 a.m.

Those in attendance included:

Karen Goehring, Iowa Workforce Development, Chair
Margi Ness, United We Ride Ambassador, Vice-Chair
Michelle McEnany, Iowa Department of Transportation
Bridget Bartlett, Region 8 Mobility Coordinator
Gina Johnson, Region 10 Mobility Manager
Terry Hornbuckle, Iowa Department on Aging
Becky Harker, Governor's Developmental Disabilities Council
Tim Weltzin, Iowa Medicaid Enterprise
Doreen Chamberlin, Iowa Department of Public Health
Kristin Haar, Iowa Department of Transportation
Todd Ashby, TMS

II. Review May 12, 2010, Meeting Notes

III. TMS Introduction and Presentation

Todd Ashby, TMS Account Manager, State of Iowa, attended the meeting to present information about the Iowa Medicaid transportation brokerage contract awarded to TMS. TMS has been hired to arrange transportation for Iowa's Medicaid members with full benefits. TMS has contracts in 10 states, with Iowa being its first statewide government contract.

It is estimated that Iowa has 500,000 Medicaid-transportation eligible members. That number is expected to grow to 650,000 by 2012 with the implementation of the healthcare reform act.

Medicaid members with full benefits, or waiver members wanting non-emergency medical trips, call the TMS call center located at the Des Moines International Airport to arrange transportation to their non-emergency medical appointments. TMS has contracts with transportation providers all over Iowa, including both public transit and private agencies, to which TMS assigns trips. Medicaid members are encouraged to call TMS 72-hours in advance to schedule their desired trips. TMS will begin taking reservations from members on September 20, with service to begin October 1.

Michelle McEnany requested a list of TMS' providers and the number of Medicaid members per county from Tim Weltzin, with the intent to map the concentrations of both.

IV. STA Special Project Application Review and Recommendation

The Heart of Iowa Regional Transit Agency, on behalf of the Des Moines Area Metropolitan Planning Organization (MPO), submitted to the Iowa DOT Office of Public Transit an application for State Transit Assistance Special Project funding for the Des Moines Area MPO's 3rd Annual Mobility Matters Workshop. These applications, when dealing with coordination issues, come to the ITCC for consideration and recommendation for funding.

The ITCC reviewed the application and recommended funding in the amount of \$1,080 for the workshop, with the requirement that the Des Moines Area MPO promote the workshop to other Regional Planning Affiliations and MPOs around the state so other transportation planners can see how this workshop is conducted.

V. ITCC Action Plan

Becky Harker led the group in a discussion about the proposed ITCC Action Plan as developed by the ITCC Action Plan Subcommittee.

ITCC Action Plan Recommendations:

1. Rolling plan development
2. Includes short-term and long-term goals
3. Keeps in mind vision and mission
 - Vision: Access to Transportation for All Iowans
 - Mission: Provide statewide leadership on transportation coordination to improve the mobility of Iowans
4. Not worry about the format right now

ITCC Goal Areas:

- Volunteer Transportation (Long-Term Goal)
 - Best practices/barriers
 - How public transit systems can count rides and miles on FTA/STA statistics
- TMS Medicaid Brokerage (Long-Term Goal)
 - Are rides being provided?
 - How can ITCC help in success?
 - Do Medicaid members know of the benefits?
 - Coordination of appointment times with medical provider/TMS/transportation provider
 - Trip refusals by public transit systems?
 - What can transit agencies learn from TMS?
 - How is TMS being evaluated?
- Mobility Management (Short-Term Goal) – Increase the number of Mobility Managers in Iowa

- "Housing" of Mobility Managers
- Relationship of Mobility Managers and ITCC
- Who provides Mobility Managers with supervision and leadership?
- How many Mobility Managers are needed?
- Job description and performance measures – core functions (use May 2010 example job description)
- Training for Mobility Managers – core functions from May 2010 example job description
- CTAA Coordination Institute
 - Application criteria: planning to hire a mobility manager required
- Three Es: Engage, Educate, Energize
 - Distribute information on mobility management and non-emergency medical transportation
 - Use contacts to disseminate information at the local level
 - Focus groups on participating in passenger transportation planning process
 - Target regions
 - ITCC member education
 - MPO/RPA and Transit Agency information distribution
 - ITCC education about Passenger Transportation Plan process
 - Projects, top priorities

VI. CTAA Institute for Transportation Coordination – Iowa

Michelle McEnany and Kristin Haar have been in discussions with the Community Transportation Association of America (CTAA) about bringing the Institute for Transportation Coordination to Iowa in the Spring of 2011 and asked for ITCC concurrence. The ITCC may act as the group reviewing applications for acceptance into the institute. The ITCC concurred with bringing this institute to Iowa in lieu of the previously discussed May 2011 Transportation Coordination Conference.

VII. Region VII United We Ride Quarterly Conference Call Presentation

Margi Ness hosts a quarterly conference call to highlight coordination activities taking place in Region 7's four states of Iowa, Kansas, Missouri, and Nebraska. During the June 30, 2010, call, Bridget Bartlett and Gina Johnson gave a presentation about mobility management. They gave an encore presentation for the ITCC at this meeting.

The next quarterly conference call is scheduled for September 29, 2010, at 1:30 p.m. To participate, contact Margi Ness at ness@ctaa.org.

VIII. Volunteer Transportation

The ITCC members discussed, briefly, some research in to volunteer transportation programs in Iowa provided by Office of Public Transit staff. The ITCC requested a more in-depth discussion of this topic at a future meeting including Nicki Stajcar's e-mail about volunteer programs and the legislation providing indemnification for volunteers.

IX. Iowa DOT Office of Public Transit Update

An update on staff retirements/hirings at the Iowa DOT Office of Public Transit was provided.

X. Member Roundtable

Due to time constraints, the ITCC did not cover this item at this meeting.

XI. November 10, 2010, *New Member* Meeting Agenda Items

XII. Other Business

XIII. Adjournment/Next Meeting Date and Location:

**November 10, 2010 – New Member Meeting
10:00 a.m. – 2:00 p.m.
Iowa DOT Motor Vehicle Division, Conference Room B102
6310 SE Convenience Blvd.
Ankeny, IA 50021**